


Doc.	AMED-EMS-G-001	Environmental, Health and Safety Guideline	
Rev.	07		
Date	01/07/2024		Internal/External

Environmental, Health & Safety Guideline (“EHSG”) for TIA Contract Partners and their relevant Subcontractor(s) (“TIA Contract Partners”) at Tirana International Airport (“TIA”)

1. Natural Environment

TIA’s ecosystems are part of the surrounding environment and serve as a buffer between the constructions and installations and the natural ecosystems. In order to sustain the proper balance of the ecosystems, plants and animals must be protected, while activities that may cause any negative effect to the natural environment should be avoided.

2. Water Quality

The provision and use of soaps/cleaners for cars, buses, and aircraft must be environmental friendly, since these products may cause significant damage to the environment.

3. Measures to be taken if Hazardous Spills Occur

Hazardous Spills at TIA are a major concern. If TIA Contract Partners have a spill, it should be immediately contained before it enters any of TIA’s discharge systems. Once contained the spill should be bio-remediated using approved chemicals. If TIA Contract Partners cannot deal with containing and cleaning-up the spill, Asset Management and Environmental Department (AMED) or the Operation Duty Manager (ODM)/Fire Brigade should be immediately contacted. TIA Contract Partners are, kindly, required to keep TIA: “Free from Spills and Stains!”.

4. Air Quality

TIA Contract Partners must implement programs to avoid causing air pollution. With a view to achieve this TIA Contract Partners shall ensure:

- the regular testing of automobile exhausts
- the strict compliance with all applicable laws and regulations and/or applicable international standards
- Shut down engines when not in use.


5. Waste Management

All kinds of waste have to be stored at TIA’s central waste collection points as defined and published to all tenants and TIA Contract Partners by TIA to be collected and disposed of by TIA’s certified waste management contractor.

6. Noise Management

TIA Contract Partners must minimize activities that may have a noise impact on TIA users, employees and the surrounding community. It is beneficial when TIA Contract Partners:

- Minimize the use of Auxiliary Power Units (APU)
- Conduct regular testing of automobiles and obtain Albanian certification.

Doc.	AMED-EMS-G-001	Environmental, Health and Safety Guideline	
Rev.	07		
Date	01/07/2024		Internal/External

7. Resources Management

Resources management is an important aspect of TIA's operations. TIA Contract Partners can contribute to environmental improvement when they:

- Monitor resources consumption
- Use rationally resources, such as water, fuel and energy
- Promote the use of energy efficient equipment
- Ensure the proper maintenance of equipment
- Encourage the use of environmentally friendly fuel and alternative energy sources.

8. TIA's support to TIA Contract Partners' Environmental Activities

TIA's Asset Management and Environmental Department is available to support the environmental activities of TIA Contract Partners through:


- Advice/Guidelines
- Training
- Inspections/Audits
- Promotion activities (e.g. TIA's Environmental and Social Bulletin).

9. Steps to be taken by TIA Contract Partners to ensure Proper Hazardous Waste Management

- Designate a representative to manage hazardous waste issues
- Collect and store hazardous waste at the point of generation and use labelled containers. The storage location should be protected from rain and sunlight, have proper signage and use secondary containment. Asset Management and Environmental Department personnel will regularly inspect these areas
- Conduct operations in a properly functioning and well-ventilated area
- Use appropriate personnel protective equipment for eye, face, skin and respiratory protection
- Use secondary containment to control the spread of any spill that may occur
- Clean-up spills using appropriate material and chemicals. If spill is hydrocarbon in nature conduct in-situ bioremediation using approved chemicals
- Correctly evaluate, pack, and label hazardous waste. This will help ensure the safety of other personnel who handle the waste
- Make Material Safety Data Sheets (MSDSs) available to all personnel working in your company for each hazardous material, including waste materials with which they may be required to work. The manufacturer of a hazardous substance is required by law to provide the MSDS sheet with purchase
- Maximize the use, or exchange information with other onsite TIA Contract Partners using the same product or service
- Transport hazardous waste through TIA's subcontractor to TIA's main storage facility.

10. Applicability of EHSG

TIA Contract Partners shall follow EHSG as far as the various provisions of EHSG are relevant to their particular activity at TIA.

Doc.	AMED-EMS-G-001	Environmental, Health and Safety Guideline	
Rev.	07		Internal/External
Date	01/07/2024		

11. Environmental, Energy and Carbon Policies

Tirana International Airport SHPK amends periodically the Environmental Policy and Energy and Carbon Policy. These policies are available under Governing Document Database (a local area network computer system for managing all TIA documentation at the address <http://logicaldoc:8081/>).

All TIA Staff and contractors are notified in case of any updates to the above policies.

A signed copy of this Guideline shall be published on TIA official website.

Tirana International Airport, 1st July 2024

Marsida Pallko
TIA Administrator




Piervittorio Farabbi
TIA Accountable Manager &
Administrator / COO

